



st. andrew's
episcopal church

Annual Report 2021

Prepared for the
Annual Meeting of the Parish
January 30, 2022



Welcoming. Growing. Caring. All with joyous hearts. That's who we are. Together, our church community is seeking a deeper relationship with Christ; supporting those in need in our congregation, neighborhood, and beyond; and having a lot of fun along the way.

GUIDING PRINCIPLES

With Christ at the center of all we do and believing that all baptized persons are gifted and called to minister to others in the name of Christ, we at St. Andrew's Church work to offer a variety of ministry opportunities for all who want to grow in faith. Pledging our support of these ministries, the Vestry commits to providing guidance, resources, and encouragement for these groups to carry out their mission and ministry.

Our worship balances traditional liturgy with new and innovative ways to connect with God, each other, and the community. We have dynamic programs for those exploring their journeys as Christians. We provide an environment that allows children to enjoy worship and Christian formation. We are learners and doers with opportunities for all to become involved.

STAFF

The Rev. Dorota Wright-Pruski, Rector
Ms. Mallory Nonnemaker, Director of Family Ministries
Mr. Brandon Heishman, Music Director & Organist
Ms. Emily Blecksmith, Parish Administrator

ST. ANDREW'S VESTRY

Ms. Susan Thomas, *Senior Warden*; Christine Ensley, *Junior Warden*;
Ms. Sarah Flowers, Mr. Bob McCabe, Mr. Mike Rauseo, Ms. Rosalia Rodriguez-Garcia,
Mr. JC Scott, Mr. Mark Seip and Mr. Dave Smith
Ms. Doris Smith, *Treasurer*; Ms. Marie Hone, *Vestry Register*

TRUSTEES

Mr. John Bartlett
Mr. Richard Knight
Mr. Rhett Petcher

The cover photo was taken by Mark Seip in early January 2022 after a winter snowstorm that closed schools and government offices, giving many an extension to their winter break.

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2021 MINISTRIES OF ST. ANDREW'S

Worship — Vestry Liaison — Susan Thomas

Music/Choirs — Brandon Heishman; Family Service — Mallory Nonnemaker;
Altar Guild — Ana White; Lay Worship Leaders and Supply Clergy — Ana White

Formation — Vestry Liaison — Mike Rauseo

Family Ministry — Mallory Nonnemaker;
Glorious Companions — Carol Kiranbay

Communications — Vestry Liaison — Rosalia Rodriguez-Garcia

Communications Ministry Team — Joe Klem
Church Office — Emily Blecksmith

Outreach — Vestry Liaison — JC Scott

Outreach Ministries — Marcela Scott; Endowment for Human Needs — Marcela Scott;
Outreach Projects: Haiti partnership — Carol Kiranbay and Libby Schollaert;
PathForward Sandwich making — Marcela Scott;
Backpack project — Jen Gowetski; Garden and Orchard — Ted Edwards;
AFAC Canned Food Assistance — Marcela Scott; Christmas Angel project — Jen Gowetski

Parish Life — Vestry Liaison — Sarah Flowers

Welcome and Fellowship — Jean Lynn; St. Andrew's Players — Jane Massant;
Shrine Mont Parish Weekend — Jen Gowetski; St. Anne's Guild — Joyce Fall;
Congregational Care — Karen White

Finance — Vestry Liaison — Christine Ensley

Finance Committee Chair — Rob McDonald; Counters — Joy Oakes;
Golden Jubilee Trust — John Williams; Memorials Committee — Lloyd Starns;
Christmas Trees Sale — Bob Len

Stewardship — Vestry Liaison — Mark Seip

Stewardship Committee Chair — Jen Madsen

Physical Plant — Vestry Liaison — Dave Smith

B&G Committee — Jim Williams; Playground — Heath Flowers

Sacred Spaces — Vestry Liaison — Bob McCabe

Sacred Spaces Committee — Warren Marton

Ministries of Leadership

RECTOR'S REPORT

The Rev. Dorota Wright-Pruski

Dear ones,

It is said that the only constant in life is change. 2021 certainly lived up to that adage. The rise and fall (and rise and fall and rise...) of Covid caused us to reimagine and alter plans throughout the year, and my parental leave created new ministry opportunities and experiences as well. As you read through this Annual Report, you will learn about the many ways the ministries of St. Andrew's flexed and stretched in response to ever-shifting circumstances, and you will see how each ministry group and committee navigated these challenges with creativity and grace. I will elaborate on just three areas of ministry where I saw our community thrive amidst the constancy of change: worship, leadership, and stewardship.

The center of our life as a church community is **worship**, and nowhere were flexibility and adaptation more present than in our corporate prayer life in 2021. Over the course of the year we worshiped online, outdoors, and indoors; without congregational singing and with it; unmasked and masked; bringing our own chairs to sit in and sitting in familiar pews; with Eucharist and without it; consuming wafers in cups and breaking fresh bread; pre-registering for worship and then not; in one combined service, without and with the Family Service, and finally returning to our two-service Sunday schedule. We retrained all lay liturgical ministers when we returned to the building for worship. We had a supply priest for sixteen weeks. We welcomed two seminarians. We confirmed or received eight people into the Episcopal Church. And, with the introduction of several last-minute modifications, we were able to safely celebrate Christmas in person before returning temporarily to online worship.

One of the highlights of our worship together in 2021 was our outdoor service on Easter Sunday. That day, sitting in lawn chairs and on blankets, we held our first service of Holy Eucharist in 13 months. It took significant effort on the part of Joe Klem and Brandon Heishman to set up a sound system and a livestream to make worship as accessible as possible to all participants, while Ana White took the lead on turning the upper parking lot into a sanctuary with the help of many volunteers who carried tables, chairs, podiums, candles, and a makeshift baptismal font from the church building. The result of their labors was a joyful, intergenerational, hybrid (in-person and online), sun-soaked worship experience/family reunion, complete with holy communion, live music, a confetti cannon, and an Easter egg hunt. Alleluia!

Strong **leadership** was a critical component of our life together in 2021. As this Annual Report attests, there are many talented and faithful leaders here at St. Andrew's. Thank you all for continuing to serve the ministries to which you are called with good humor and persistent grace. This was a challenging year, harder in many ways than 2020, and leading through adversity and ever-changing circumstances takes incredible tenacity.

In that vein, I want to thank the vestry and staff for their exceptional leadership this year. Vestry members Sarah Flowers, Bob McCabe, Mike Rauseo, Rosalia Rodriguez-Garcia, JC Scott, Mark Seip, Dave Smith; vestry officers Christine Ensley (Junior Warden), Marie Hone (Register), Susan Thomas (Senior Warden), and Doris Smith (Treasurer); and staff members Emily Blecksmith, Brandon Heishman, and Mallory Nonnemaker are truly phenomenal partners in ministry. St. Andrew's is truly blessed by these stand-out leaders. Thank you all for your compassion, collaboration, and wisdom.

I want to especially thank Susan and Christine. While I was on leave, Susan and Christine shared many of the operational responsibilities of the rector, including supervising staff and seminarians, leading the vestry, communicating with the parish, responding to pastoral concerns, monitoring diocesan communications, serving as points of contact for ministry leaders and our supply priest, The Rev. Rachel Rickenbaker, and leading decision-making on everything from covid guidance to vendor contracts. They were just the right leaders for this season of life at our church, and I am deeply grateful to them and their families for the ways they loved and served all of us this year.

Lastly, I want to thank each of you for your overwhelming financial support of our parish through **stewardship**. As has been the case for several years now, the church budget was quite lean last year. Most of our expenses are fixed and necessary to the core ministries and maintenance of the church. Even so, we faced this past year with a projected shortfall of over \$27,000, due in large part to an expected decrease in rental income and increase in fixed costs. I am amazed and thrilled to share with you that, due to both a decrease in expenses and an increase in income, we closed 2021 with a surplus of over \$29,000!

Much of that surplus exists thanks to you. You have shown tremendous generosity and commitment in supporting this parish during this difficult season. Your support not only helped us end the year on strong financial footing, it also served as a powerful source of encouragement and hope to the vestry and staff, reminding us that we are all in this together. I thank you, and I thank God for you.

In closing, there is another constant here at St. Andrew's in addition to change, and that is this community's commitment to channeling the love of Christ. You have been gracious, patient, and loving with one another through so much change. It is hard to reimagine how to do church over and over again, to shift expectations and practices, to adapt and then adapt some more, to settle into uncertainty, and to keep showing up for one another, but you did and do just that with each new phase of this pandemic. Thank you for sharing God's love with one another. And, on a personal note, thank you for sharing that same love with me by giving me the space and time to be a parent. Colin and I are so grateful that Charlie's first experience of church is here, in a community that is so kind and caring.

As we close 2021 and prepare to meet the challenges and opportunities of 2022, I will conclude with a prayer for times of change:

Assist us, Lord, in living hopefully into the future. In the face of change, help us to set unnecessary fears aside and to recognize our potential for creative

response. Help us to develop reasonable optimism when confronted by the new. Be with us as we remember and celebrate former times, and keep us from unreasonable yearning for them, which takes us from the work you have set before us in our time. All this we ask in the name of your Son, our Savior, Jesus Christ. Amen.

With love,
Rev. Dorota

ST. ANDREW'S MEMBERSHIP INFORMATION

Average Sunday Attendance (ASA)

2021: 60 in-person
2020: 94
2019: 88
2018: 78
2017: 82

Baptisms in 2021: 0

Confirmations and Receptions in 2021: 8

Sonja Bakker
Daniel Kirschman
Joe Klem
Isabel Len
Rosalia Rodriguez-Garcia
Juan Carlos Scott
Cullen Thomas
Josh Virgadamo

Burial services in 2021: 3

Joseph Dailey
Laura Ingles
Susan Willner

VESTRY REPORT

Ms. Susan Thomas, Senior Warden
Ms. Christine Ensley, Junior Warden

Dear Saint Andrews Family,

Hope you are well. We are coming to the end of what has been an extraordinary year, for wonderful and difficult reasons, and through it all Vestry has engaged our community, discerned best practices, collaborated supportively to lead in the absence of our rector, and navigated many challenging situations that brought into sharp relief how much faith, talent, and love lives powerfully within Saint Andrew's.

We began the year optimistically looking forward to the many things that would give us hope: vaccines, engaging in in-person worship, bringing celebrations full circle that had been circumvented, meeting in fellowship, and welcoming the newest member of our growing family once Rev. Dorota and Colin returned to us following parental leave.

And our hope as a church was realized in these ways, and many more. Many of us are able to be vaccinated and therefore help protect the most vulnerable. We returned to a spring and summer worshipping together and enjoying the beautiful Undercroft and other renovations completed while we were away. The St. Andrew's Players finally could share their production of *The Wizard of Oz* via live-stream in June and July, fifteen months after performances were COVID-cancelled. We celebrated the wedding of our beloved music director, Brandon and his husband Josh. We welcomed Bishop Porter Taylor to confirm and receive 8 parishioners on November 14th, and we had a wonderful potluck to celebrate St. Andrew's Day on November 21st.

Additionally, St. A's had the good fortune of not one but two seminarians, Brandon Nonnemaker & Annie Jung, joining us in September. And during Rev. Dorota's parental leave from July through October, we were blessed to have Rev. Rachel Rickenbaker serve as our parish supply priest. She cared for us faithfully during her sixteen-week tenure, and her daughter Eleanor brought special joy when she accompanied Rev. Rachel to services.

We also mourned the loss of Joe Dailey, Ann Yarborough, Laura Ingles and many others who remain so dear to members of our parish, although they may not have worshiped here.

And we certainly danced the Covid cha-cha, with Vestry meeting to work through the roller coaster of variants, spikes, and protocols that continued to define how St. A's gathered together. None of this would have been sustainable without the herculean efforts of our lay ministries.

At the end of another year like no other, Vestry finished where we started: with hope for our future, joy for all the things we can celebrate, faith that we will continue to support each other in leadership and lift each other in the difficult times, gratitude for a parish so dedicated to the work, and always, always, deep in prayer for the beloved people of St. Andrew's.

Ministries of Communication

CHURCH OFFICE

Ms. Emily Blecksmith, Parish Administrator

In 2021 a certain semblance of normalcy returned to the job of Parish Administrator; in the spring and summer I transitioned from mostly working from home to being in the office five days a week and permanently moved to a 9am to 2pm schedule by the end of August.

As we returned to indoor worship, the PowerPoint slides became paper bulletins, replacement copy paper and printer ink were finally ordered, Glorious Companions returned

to meeting in the lounge on Wednesday mornings, altar flower and coffee hour sign-up sheets went up on the bulletin board...overall, normal (or at least normal-*ish*) daily and weekly operations resumed at St. Andrew's. Of course, as I write this, we've gone back to online worship, so once again the copier is quiet. But this is just a temporary setback. This year we saw the return of some regular groups at St. Andrew's, most notably The Arlington Bridge Club, The Arlington Village Neighborhood Association, The Arlington Artist's Alliance annual art show, and The OCD Support Group. We hosted a new group, the DC Modern Quilt Guild, which held its annual meeting in our Undercroft over the summer. A number of our other support and interest groups have decided to remain online for the time being.

Although January 2022 feels distressingly like March 2020, I expect that the spring and summer will bring relief and we will once again return to normal (or normal-ish).

COMMUNICATIONS

Mr. Joe Klem

The key to the communications ministry for 2021 was flexibility, since it was a year of constant change for St. Andrew's.

As we adapted to the changing conditions of the pandemic throughout 2021, our worship venue went from online, to outdoor, to indoor, and then back online at year's end. The communications ministry was happy to support these shifts, starting with the outstanding help of Zoom hosts Mark Seip, Mary Youman and Jennifer Kirschman. For outdoor services, we also borrowed from the extensive talents (and the gadgets!) of Music Ministry Director Brandon Heishman.

As we returned to indoor worship in the summer, it became clear that the audio system in the sanctuary needed a tune-up after more than a year of dormancy. David Adcock put in many hours to clean and re-wire parts of the audio system, which made a huge difference.

And each of these shifts led to updates for our outdoor and indoor signage and our website content, including the ever-evolving COVID health & safety guidelines.

Our bench strength for the communications ministry also grew in 2021 with the addition of:

- David Adcock and Bas Bakker for sermon video recording
- Bas Bakker and Parish Administrator Emily Blecksmith for website updates
- Sarah Flowers for social media

We began this year to track the readership numbers of our website and our emails on a quarterly basis, watching for trends and helping to inform our decisions going forward. For example:

- Our web visits were down 23% in 2021 compared to 2020 – largely due to our return to in-person worship.

- Mobile devices accounted for 48% of our web visits in 2021, a nice jump from 40% the previous year. Perhaps a sign that more parishioners were actually able to leave their homes in 2021? If so, thanks for taking us with you.
- You opened our emails at a rate of 51% last year, about 17% higher than the typical rate for nonprofit organizations. It helps that we removed some inactive email addresses (thanks, Emily!)

For 2022, we look forward to establishing and publishing a privacy policy that reflects not only our digital channels, but also our physical recordkeeping. New laws require more transparency than ever in terms of how we gather, store and share our audience's personal and contact information.

Many thanks to Rosalia Rodriguez-Garcia, our vestry liaison, for ensuring an open flow of communications with the vestry, and getting prompt decisions when needed!

We welcome anyone to join the team -- we're happy to teach, and the requirements are straightforward. Reach out to Joe Klem if you're interested.

Ministries of Worship

MUSIC

Mr. Brandon Heishman

“How lovely is thy dwelling place, O Lord of hosts, to me!
My thirsty soul desires and longs within thy courts to be;
My very heart and flesh cry out, O living God, for thee.”

Reflecting on this year, I think about the Israelites wandering through the wilderness. Despite any hardships, and no matter how fleeting joy can sometimes be, God is ever faithful to provide. Bringing water from the rock, raining manna from the sky, God consistently cares for God's children. “Even the sparrow finds a home, and the swallow a nest for herself.”

Our worship in music this year has ranged from recorded hymns and choral anthems heard on Zoom to outdoor worship with both live and recorded music, and then a return to indoor singing. Our songs have taken a variety of forms even after we returned to the nave. Occasionally our congregational song was limited to short responses, as opposed to singing full hymns. Sometimes we listened as the choir sang on our behalf, and at other times we all sang together in full chorus.

Necessity has brought some new ideas for our songs that have made our worship look quite different. A Gospel Alleluia has taken the place of the Sequence hymn (between New Testament and Gospel readings). We've regularly sung an antiphon with a spoken psalm, and at times we've sung the response during the Prayers of the People.

Our choir has been an important part of supporting our music. Jane Massant, Joan Lawrence, Jennifer Kirschman, Priscilla Carey, Mary Youman, Rhett and Chloe Petcher, and Craig Lawrence have continued to offer their time and talents to provide us with beautiful music. We also had the pleasure of welcoming Shaina Kuhn, Carol Thomas, and Jessica Lawrence-Hares to help us during the Fall and Christmas seasons. Singing solos, cantering, leading hymns, and sharing anthems, their offerings have consistently inspired our gatherings.

God continues to meet us here in the wilderness, and through all the changes, we are reminded that God's house is wherever we meet. God's house is us, singing, praising, and praying. Happy are those who live in God's house, ever singing God's praise. *Selah*

“One day within thy courts excels a thousand spent away;
How happy they who keep thy laws nor from thy precepts stray,
For thou shalt surely bless all those who live the words they pray.”
Hymn 517, paraphrase of Psalm 84

ALTAR GUILD

Ms. Ana White

During the pandemic the longtime leader of the Altar Guild, Ronnie Doherty, retired. Ana White stepped in to attempt to fill the role. There were a few bumps and bruises along the way but once in-person worship resumed things began to fall into the place. With the return of in-person worship the Altar Guild quickly adapted to the new reality of covid protocols. We easily shifted into using small cups for the Eucharist and tray for Reverend Dorota to use during the service. Over the last year we added a few new people to our ranks and we had a few people retire from the Altar Guild. We would love to add a few more people to our ministry.

LAY WORSHIP MINISTRIES

Ms. Ana White

The beginning of 2021 was a continuation of on-line services. However, with the return to in-person indoor worship in May the Lay Worship Ministry undertook a training session to review the roles and duties of each position and to address covid safety protocols. Although we have returned to in-person worship we haven't fully returned to our previous levels of service. Apart from the Christmas Eve family service, we have not brought back our youth acolytes. Although we have a number of volunteers for both the 8 am and 10 am we do need more volunteers.

Ministries of Formation

FAMILY MINISTRY

Ms. Mallory Nonnemaker

In 2021, we worshiped in all manners for the family service. We worshiped online, outside, and finally starting in the fall in our newly decorated chapel.

In the winter and spring months of 2021, we worshiped in our breakout room. We followed the common lectionary and learned a lot about Jesus during the season of Easter. We began to check in every Sunday with our “Rose, Bud, and Thorn” which is a wonderful moment for all the children and parents to share what is happening in our lives. On Easter Sunday, we happily worshiped together outdoors and had a wonderful Egg Hunt.

After we returned to in-person worship on June 6, we gathered in the chapel and suspended the family service until September 19th for both the summer and as we waited for a baseline for COVID cases in the fall after school resumed. During the summer, I worked to revive the chapel into a more prayerful space where children could worship in a place that truly felt like it was “theirs”. I invite you all to come to visit any time. We have a prayer wall that welcomes your prayers to stand alongside those of our children.

We are currently following the “minirevolutions” curriculum from Illustrated Children’s ministry. It provides a firm understanding of the weekly lectionary as well as activities to reaffirm what we have learned. Through the season of Advent, we focused on the weekly word creating peace wreaths, boxes of hope, reminders of joy and messages of love. The future is bright in the children of St. Andrew’s.

As for Youth- On June 6th, we had our first in-person Episcopal Youth Community (EYC) gathering where we did a paint pour and had some pizza and fellowship. Before this, we had done an online escape room and some trivia. During the summer months of Rev. Dorota’s leave, many of our youth volunteered to babysit Rev. Rachel’s daughter Eleanor. Many thanks to Janey, Bella, Susanna, and Maggie for your willingness to help provide support for Rachel and Eleanor! Isabel Len, Cullen Thomas, and Sonja Bakker were all confirmed on November 14, 2021. We gathered again in December as an EYC community to make ornaments for the St. Andrews Community at large. In 2022, we will begin to gather monthly together alternating between service and fun.

GLORIOUS COMPANIONS

Ms. Carol Kiranbay

We are a group of eight women who meet weekly at 10:30 a.m. on Wednesday mornings either in the Lounge or on Zoom to enhance our spiritual life and enjoy each other’s company. We do this by reading and discussing books which are chosen by consensus. All are welcome to join us; check the Shining Light for details.

In 2021 our books were: *The Power and the Glory* by Graham Greene; *Waking Up White*, and *Finding Myself in the Story of Race* by Debby Irving; and *7 Men and 7 Women* by Eric Metaxas.

Ministries of Outreach

2021 GARDEN OF HOPE AND APPLE ORCHARD

Dr. David Smith

St. Andrew's has been sponsoring a "Plot Against Hunger" vegetable garden for 13 seasons. Due to the pandemic, to assure safety of all our participants, we continued limited working parties and required adherence to our science-based public health measures. Mask wearing became optional this year with vaccination, however continued physical distancing during activities was practiced as much as possible. Additionally, we renamed the garden in 2020 as the "Garden of Hope", as a beacon of our outreach efforts during the pandemic. The oversight of Arlington Plots was taken over in 2021 by Friends of Urban Agriculture after a long, successful partnership with Arlington Food Assistance Center. Rock Spring Congregational Church in Arlington continued their support of the program, serving as the central collection, sorting, and packing hub for garden produce, initially receiving produce on Mondays and then with summer expansion to Thursdays at the height of the growing season. Recipients of our produce noted that the fresh vegetables from the garden were very popular and clearly appreciated by clients. Every pound is needed because of the growing client base and our garden is a major contributor to the garden program.

Our outreach project attracts volunteers from the Parish along with a substantial number of volunteers from the community (the majority over the last couple of years). In 2017, we began a partnership with Marymount University "Food for Thought" service club mentored by Professor Susan Agolini, and they routinely supply a robust group of active volunteers. From a community gardening perspective, the garden has promoted awareness of sustainable organic gardening practices among our families and their children and has helped Food Banks reach their goal of providing fresh vegetables and fruits for their clients. St. Andrew's is blessed with a large campus and the garden has been a wonderful way to share our bounty with the community. It has also been a great opportunity for our many gardeners to enjoy gardening while knowing their work and resulting yield go to a wonderful outreach effort.

In 2021, we began the season early on Saturday, March 12th when a crew planted kale, collards, cauliflower, and cabbages grown in the Smith's basement. Also in April, we planted onions, radishes and beets along with romaine lettuce, courtesy of the basement garden. The early crops were deemed a great success. We continued to pick kale and collards through the first half of the year.

Starting in May, we hosted weekly workdays. The Episcopal High School, the Smith family basement nursery, and various other local donators contributed more tomatoes, peppers, and summer/winter squash seedlings to finish out the summer garden. In early June, we installed our drip irrigation system to the delight of all our volunteer waterers! The irrigation system also helped conserve water and kept the moisture off the foliage. We successfully leveraged the "Signup Genius" website to maintain our water, weeding, and picking schedule throughout the season. We harvested bountiful yields of summer vegetables until frost. Our

total yield for the year was a new record of 3,694 pounds, a number we are all quite proud considering the on-going impact of the pandemic! We are also enormously proud of the community built around support to our Garden of Hope.

Our “Urban” apple/pear orchard consisting of +/- 24 trees, continues to grow. We will need to replace a few more trees in the Spring. Deer continue to enjoy the tree’s new growth and fruit and use the soft bark in the fall to remove the new coating on their antlers. We have tried various efforts to deter the deer, but alas have been minimally successful to date. We are always looking for new or innovative solutions, so any input would be most welcome. Despite the deer, our trees yielded two bushels of apples this year. The orchard yields are expected to grow each year as the trees grow and mature (assuming we can control the deer and pests).

We attribute our continued success to our team of loyal volunteers who regularly participated planting, watering, harvesting, and watering along with regulars from a group of AFAC recruited volunteers. Our efforts were documented beautifully, by Jen Hankins, whose photographs captured the workers and harvest weekly. I also want to provide a special call out and thanks to Anne and Ted Edwards for their consistent and reliable leadership and support though out the entire growing season.

Finally, the St. Andrews Garden of Hope outreach efforts were recognized by the presentation of the 2021 “Golden Radish” award on 15 December by the Friends of Urban Agriculture. A wonderful honor that St. Andrew’s is very proud of, and the award is presently proudly displayed in the lounge.

OUTREACH PROJECTS

Ms. Marcela Scott

ANGEL TREE PROGRAM: For the tenth year, St. Andrew’s participated in the Salvation Army’s Angel Tree program. This year we were able to once again collect the gifts in person and deliver them directly to the Salvation Army in Arlington, Virginia. The Angel Tree program provides new clothing, shoes and toys for children of the neediest families designated by the Salvation Army in the Washington, DC area to receive Christmas assistance. We once again adopted 45 angels and delivered the gifts to the Salvation Army at the beginning of December. (Chair: Jennifer Gowetski).

PATHFORWARD BAGGED MEALS FOR THE HOMELESS: In late 2021, PathForward (formerly ASPAN - Arlington Street Peoples’ Assistance Network) restarted their bagged lunch program and we were once again able to gather in the St. Andrew’s kitchen in October, November, and December to assemble 50 meals in support of their organization. During these meal packing sessions, we were thrilled to see our participation grow from 4, to 7, and finally 11 volunteers at our meal prep events. All ages were welcome, and it was always a great teaching moment for our young people. We would like to thank the Smith family (Dave, Doris, and Diana) for picking up the food with which we filled each bag, and all the volunteers who provided their time to assemble sandwiches, fill bags, organize pint-sized volunteers, and deliver the meals to PathForward’s Homeless Services

Center (Scott family, Tierney Bates, Brandon Nonnemaker and his two sons, Priscilla Carey and grandkids, Christine Ensley and Susanna Bakker, Jennifer Gowetski and Daniel Kirschman). (Chair: Marcela Scott).

HAITI OUTREACH: In 2021, the ninth year of our partnership with St. Peter's School in Berault, Haiti, we provided support in the amount of \$10,500 for teachers' salaries. This has been a difficult year in Haiti with a devastating earthquake, the assassination of the President and COVID-19— in addition to their usual economic, health, and public safety issues.

Thanks to the generosity and goodwill of individual donors at St. Andrew's, this school in a remote, mountainous area of Haiti continues to provide a way forward to the young people of the region. We raised \$11,243 for our partnership in 2021, including over \$2,000 at our Haiti bake sale in December. Perhaps this year we'll be able to fulfill a longstanding request to build toilets at the school! (Chair: Carol Kiranbay)

ARLINGTON FOOD ASSISTANCE CENTER FOOD DRIVE: St. Andrew's continued its contactless food collection effort on behalf of the Arlington Food Assistance Center (AFAC) in response to ongoing increased need for donated food due to the pandemic. Parishioners were asked to donate non-perishable food, and were also provided with information for making monetary donations if they were not comfortable shopping. Due to the generosity of our community we have been able to provide AFAC with 125 to 200 lbs of donated food approximately every two to three weeks in 2021. We are especially grateful to Emily Blecksmith for bringing donations inside the building when the bin was full, and to our wonderful delivery volunteers: Casey Clark and family, Elissa Ghosh and family, Jen Gowetski, Marshall Jones, Carol Kiranbay, Jane Massant, and Mike Rauseo and family. We always welcome new volunteers! (Chair: Marcela Scott)

MEALS ON WHEELS: St. Andrew's parishioners assist people in need beyond our parish by volunteering through Meals on Wheels (MOW) of Arlington. This service allows people unable to cook/shop for themselves to maintain a nourished life with independence and dignity through delivery of weekly meals. It also provides a check-in on those who live alone through the "friendly caller" program. St. Andrew's volunteers include Ken and Tierney Bates, and Jane Massant. Additional volunteers are always welcome to contact Meals on Wheels.

SCHOLARSHIPS: The Endowment for Outreach and Human Needs awards scholarships for post-secondary education. Students graduating from high school and going on to post-secondary education are eligible, as are older students currently enrolled. This year the Endowment for Outreach and Human Needs awarded scholarships totaling \$1000, which went to two students in our congregation. (Chair: Marcela Scott).

COMMUNITY PARTNERS

Ms. Emily Blecksmith

The pandemic continued to affect our partnerships and calendar of events in 2021, although some groups did return.

The Northern Virginia Bridge Association (NVBA) is a non-profit organization, founded in 1961, whose goal is to promote bridge and support local bridge clubs. Gene Schuyler leads the group at St. Andrew's on Wednesday mornings. The Bridge Club was able to return to in-person games in the summer of 2021, but attendance was much lower than before the pandemic. Mr. Schuyler is interested in holding some games on Friday mornings as well as Wednesdays when the church building opens again in 2022.

The Arlington Kids' Stuff Sale, a consignment sale, normally holds an event twice a year at St. Andrew's—in the Spring and Fall. At this time, they have not resumed in-person sales events.

Empty Bowls is a luncheon fundraiser for AFAC featuring uniquely designed handmade bowls. The event is usually held at St. Andrew's on Super Bowl Sunday. At this time, the Empty Bowls luncheon has not resumed.

As part of a nationwide network of chapters, the **Alzheimer's Association National Capital Area Chapter** provides help and hope to more than 66,000 people with Alzheimer's disease and other dementias and their families and caregivers in the District of Columbia, five counties in suburban and Southern Maryland and eleven counties in Northern Virginia. Currently The Alzheimer's group is meeting virtually, though they have expressed interest in returning to St. Andrew's when the pandemic subsides.

The mission of the **International OCD Foundation** is to help everyone affected by obsessive compulsive disorder (OCD) and related disorders to live full and productive lives. Their aim is to increase access to effective treatment, end the stigma associated with mental health issues, and foster a community for those affected by OCD and the professionals who treat them. This group resumed meeting on Monday evenings at St. Andrew's in 2021, but has chosen to go back to virtual meetings for the time being.

Potomac Valley Watercolorists, based in the Maryland/Virginia/D.C. area, is a juried society of watercolor painters. This is a nonprofit organization that seeks to promote the art and excellence of watercolor painting. Members include many watercolor instructors and artists who exhibit at prominent galleries, museums, and nationally acclaimed shows. Some serve as jurors; others give demonstrations and programs for art and community groups. PVW canceled their art show scheduled for November 2021, but has an in-person workshop scheduled in April 2022.

The **Northern Virginia Bird Club** was founded in 1954 as the Northern Virginia Chapter of the Virginia Society of Ornithology. The Club is a non-profit 501(c)(3) organization which provides nearly 600 members the opportunity to conserve, watch, enjoy, study and understand birds and their habitats and interactions with people. The primary method of achieving these educational aims is by having more than 100 bird walks each year. At this time, the Bird Club is holding virtual meetings.

Offender Aid and Restoration of Arlington County, Inc. (OAR) was established in 1974 by a local group of women from Arlington, Virginia, who volunteered in the jails and saw a

need for ongoing support of prisoners and ex-offenders who remained largely ignored and forgotten by society. OAR continues to serve the county of Arlington and the cities of Alexandria and Falls Church. Because of the pandemic, OAR has not resumed its annual Christmas Wrapping Party, normally held each December at St. Andrew's.

The **Arlington Artists Alliance** is a non-profit organization serving and supporting artists in Arlington County. The Alliance works with participating local businesses, churches, and educational institutions to hold art shows in their spaces. The Alliance also provides a support network to members, allowing regional artists to share ideas. The Alliance's annual sale, the *It's A Steal Art Show*, was held at St. Andrew's in August of 2021.

The **Arlington Neighborhood Village** (ANV) successfully held its annual Thanksgiving Potluck and annual Holiday party at St. Andrew's in November and December of 2021.

St. Andrew's hosted the **Red Cross Blood Drive** four times in 2021: February 2, June 1, September 28, and November 30; two of those days exceeded 100 completed donations for the first time! The Red Cross appreciates our undercroft and its easy access (no stairs) for their equipment. And with their commercial donations spiraling downward in 2020 and 2021, community-based donation centers have become very important, especially since some church donation centers have become too small to accommodate the growing need for larger spaces. – *Thank you to Peter Wehmann for submitting this summary.*

The **DC Modern Quilt Guild** held their annual meeting at St. Andrew's in August of 2021. This guild has over 120 members and provides quilts to DC Diaper Bank and Comfort Cases. In 2020 they donated over 200 quilts.

ENDOWMENT FOR OUTREACH AND HUMAN NEEDS

Ms. Marcela Scott
Chair

The Outreach Committee had another outstanding year and distributed \$1,000.00 in two scholarships along with \$2,934.00 in grants to deserving organizations from its 2021 earnings. Because the financial year was ended in August of 2021 as required by the Outreach Constitution, only 8 months of income were available to distribute this fiscal year.

Since December 2016, Marcela Scott has served as the Endowment Chair with Richard Knight as Treasurer, Dave Smith as Deputy Treasurer, and Priscilla Carey, and Peter Wehmann as Endowment Committee Members. Joyce Fall – a long-time faithful member of the Committee – stepped down this past year and we are grateful for her service. The Committee would welcome new members.

The Endowment enables Parishioners to make planned giving bequests in their Wills and Trusts, and to make direct donations to it. It is a separate legal fund recognized by the Internal Revenue Service as a 501(c)(3) entity with its own tax number, and managed by a Committee appointed by the Vestry.

Investments of the Endowment are made by its Wells Fargo Advisor's professional financial adviser who annually reviews its portfolio and makes recommendations. It distributes 90% of the annual income and invests 10% for long-term growth.

The Endowment was established upon the initiative of Harry Amos in 1991, who became its principal donor, and grew in assets to \$165,022.56. The End of Year statement shows \$71,431 in unrealized portfolio gains.

Financial Highlights: January 1, 2021 to December 31, 2021.

Dividends & Interest	\$ 5,484.55
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Grants, Distributions and Expenses made in 2021:

Scholarships (2)	\$ 1,000.00
Outreach for 2021	\$ 2,934.00
WFA Advisory Fee	\$ 250.00

Investment Account Assets - December 31, 2021: \$ 165,022.56

Ministries of Parish Life

WELCOME AND FELLOWSHIP

Ms. Jean Lynn

The Welcome and Fellowship Committee had 5 events during 2021 despite the pandemic! In May – when the virus appeared to be slowing down, we had a baby shower for Reverend Dorota and Colin. Designed to be outside, the rains rushed in mid-shower and we all went into the undercroft to finish celebrating and share fellowship while social distancing.

In the fall, we hosted a wedding shower for Josh and Brandon with a Greek food theme as Greece is where they planned on going to for their honeymoon. We also said goodbye the same day to Reverend Rachel and hosted a light brunch of vegan food between the 8 and 10 AM services.

We celebrated Dorota's return on October 31 and then hosted back-to-back receptions -one for the members of the church being confirmed or received into the Episcopal Church and the second for St. Andrew's Day. The Bagpipers were there in all their splendor and we marched in procession from the parking lot into the front doors of the church. A lovely reception in the undercroft followed and was well attended.

Amidst the above, we tried for a few brief weeks to bring back the coffee hour, but alas it was not to be with the Omicron variant out there being very contagious. We are hopeful that 2022 will be healthier for us all in the community and we will again be able to be more active. Special thanks to the members of the W & F ministry: Elissa Ghosh, Jen Gowetski, Debbie Green, Carol Kiranbay, Craig Lawrence. Joan Lawrence, Jen Madsen, Laura Schultz, Peter Wehmann and Karen White.

ST. ANDREW'S PLAYERS

Ms. Jane Massant
Mr. John Williams

The St. Andrew's Players entered 2021 with at least 3 sets of plans to rescue our Covid-cancelled 2020 production, *The Wizard of Oz*. In the end, our chosen alternative was dictated by licensing and copyright considerations as much as by the pandemic. Fortunately, we had a brilliant dress rehearsal performance to start with. Having stayed in touch via zoom meetings and email, many of the cast, crew, and musicians made themselves available for filming some additional footage in May. This allowed us to stream in late June and early July an edited version of the performance, along with freshly conceived post-script "meet the cast" costumed vignettes. Although our viewership may not have been as large in number as it might have been for a live performance, we were able to reach distant family and friends more available for remote viewing.

While facing a number of pre-production challenges (re-negotiating terms and costs with our licensor; learning the basics of film editing in preparation for work with our professional editor; and writing, within the confines of our license agreement, new scenes for the post-script), we owe tremendous thanks to: 1) Bas Bakker and John Craig for their time and expertise recording outdoors amidst air and traffic noise, not to mention the cicadas; 2) Joan Lawrence for ensuring that every child and adult had the opportunity to perform in their original costume, even if that meant resizing; 3) Ted Edwards for his dedication and skill in constructing, dismantling and storing major set pieces; 4) Cast parents and parishioners who were on-site to monitor and enforce covid safely protocols and supervise junior actors; 5) The parish and staff for their cooperation, flexibility, and support over the 3 weeks of filming and subsequent promotion of this unprecedented effort. The final product was better than we could have hoped for. Needless to say, it could not have happened without the above-mentioned support as well as the dedicated, amazingly enthusiastic and talented cast and crew.

Looking ahead to the St. Andrew's Players 50th Anniversary year, 2022, a committee was formed this past fall to consider various ways in which to celebrate the occasion.

Members of the Committee include: Helen Ely, Christine Ensley, Elissa Ghosh, Brandon Heishman, Joan Lawrence, Jane Massant, Mallory Nonnemaker, Robert Watson, John Williams, and Anne Wintermute. Based on a survey that the Committee circulated within the parish and sent to approximately 150 former Players, plans will be finalized in the coming months. We will then announce some specific details for events which will mark our 50th Anniversary. We would like to kick off the year with a St. Patrick's Day Dinner and host some virtual cast reunions this spring. Larger events are most likely to take place in the fall. We are, as always, hoping that these activities will have appeal to parishioners of all ages.

POETRY FEST

Ms. Helen Ely

After gathering virtually via Zoom for the 2020 poetry fest, we were all pleased to be able to meet in person this year. The event took place at 3 p.m. on July 11, 2021. To ensure adequate space for social distancing, we met in the sanctuary instead of the lounge. Fourteen people signed up to share poems on the theme of new beginnings. Tom Cassidy opened the session with a prayer and also led off the poetry.

We added a new feature this year: a poetry quiz, to be inserted about half way through the program. Quiz master Peter Wehmann explained the rules. He would read questions related to poets or poetry and anyone who knew the answer would call it out. The person with the most correct answers would be rewarded with a small prize. This year's winner was Libby Schollaert.

After the poetry, we adjourned to the lounge to enjoy some individually portioned refreshments.

CONGREGATIONAL CARE

Ms. Karen White

The Congregational Care Committee provided continuing care to parishioners in 2021 with prayers, visitations, cards, flowers, meals, transportation, and communion. This past year saw two families welcome babies and one parishioner celebrate her 99th birthday, which demonstrates the wide expanse of this parish. The committee supported them with meals and flowers as they celebrated these occasions. The committee also provided meals to families after surgery, recovering from COVID, and facing long term illnesses. Additionally, we were able to provide communion to “shut ins” and expand Eucharistic Visitors through the Diocese. Finally, the committee had the honor to assist with a reception after the funeral of a long term parishioner who herself participated in the committee’s work in years past.

Goals for 2022 are to continue to grow the committee, ensure folks needing help are identified so help can be provided, and expanding Eucharistic Visitors to provide communion to parishioners unable to attend services.

ST. ANNE’S GUILD

Ms. Joyce Fall

St. Anne’s Guild, an established women’s group of over 50 years, meets quarterly in the lounge. Our goals are Fellowship, Hospitality, Spiritual Enrichment and Outreach. ALL are welcome to attend. Meetings are held on the second Tuesday in March, June, and September, and the first Tuesday in December. Meetings comprise a short business discussion, lunch and a program.

Our 2021 programs:

This year the Guild held all four of its quarterly meetings.

- Mar 2021 - Mallory Nonnemaker, Family Ministries Director. Spoke on the path that led her to her ministry. (via Zoom)
- Jun 2021 – Vestry Wardens Susan Thomas and Christine Ensley shared with us the

events in our parish, with the return to in-person services and while Rev. Dorota was on parental leave.

- Sep 2021 – Rev. Rachel Rickenbaker, Supply Priest, shared her spiritual journey becoming a Priest. (via Zoom)
- Dec 2021 – The Guild gathered and held its holiday luncheon. An afternoon of fellowship and hospitality

Other 2021 Activities:

August – Organized church kitchen after renovation.

September – Celebrated Trudy Koczyk's 99th birthday.

Trudy is a founding member of St. Anne's Guild and past president.

Mar-Nov – St. Anne's Garden

Outreach

Voluntary contributions provide the means for in-reach and outreach. St. Anne's Guild 2021 outreach support included monetary support to St. Vincent's Center, Haiti, Lutheran Social Services of the National Capital Area (Afghan allies/refugee resettlement), Doorways for Women and Families in Arlington, and Arlington Thrive.

Members of our Guild include Joyce Fall (chair), Janey Cartmell, June Dudley, Ruth Duvall, Helen Ely, Joan Fern, Debbie Green, Carol Kiranbay, Trudy Koczyk, Lloyd Starns, Barbara Taft, Florence Tanabe, Rosalia Williams, Karen White and Mary Youman. (Our 2021 Vestry Liaison was Sarah Flowers.)

For more information, please contact Joyce Fall.

Ministries of Finance

FINANCE COMMITTEE

Ms. Doris Smith

Financial Reporting: End-of-year financial status is captured in the Treasurer's input to the Diocese-mandated Parochial Report, which is provided to the Vestry for consideration during the February meeting. The Vestry receives regular financial updates as part of the monthly Treasurer's report. These updates are included with minutes from the monthly Vestry meetings, which are available to the congregation.

Financial Position 2021: We began 2021 with a projected deficit budget of \$27K. The budget approved by Vestry included necessary contributions into our long-term, capital reserve account – the Donnelly Fund. The Vestry recognized the continued impact of the COVID-19 pandemic on our financial position. The decrease of income from our Community Partners for building use continues to be a significant loss. The approved 2021 budget provided funds to cover required expenses to maintain our campus and staffing to continue our St. Andrew's mission. Thanks to the generosity of St. Andrew's parishioners and friends, we are able to end 2021 in a 'budget balanced' position. Through your generous support, our projected deficit for 2021 is now a budget surplus of \$29.6K as depicted on the next page.

St. Andrew's Episcopal Church - Arlington VA 2021 Financials			
Account Name	2021 Annual Budget	2021 Actuals	
Income			
General Pledge Income	\$336,594	\$365,596	
Other Donations	\$4,000	\$16,470	
Christmas Tree Sales	\$18,000	\$18,623	
Miscellaneous Income	\$37,531	\$38,218	
Total Income	\$396,125	\$438,907	
Expenses			
Anglican Communion	\$28,325	\$28,000	
Worship	\$122,907	\$117,296	
Music & Choir	\$30,361	\$28,236	
Altar Guild	\$696	\$656	
Church Leadership	\$1,450	\$300	
Family Ministries	\$23,837	\$19,988	
Spirituality Groups	\$100	\$50	
Formation	\$179,351	\$166,526	
Buildings and Grounds	\$147,407	\$160,473	
Office	\$45,222	\$36,838	
Finance	\$8,750	\$6,094	
Christmas Tree Sales	\$9,600	\$8,468	
Stewardship	\$210,979	\$211,873	
Congregational Care	\$600	\$707	
Welcome and Fellowship	\$900	\$640	
Shrine Mont Spirituality	\$100	\$0	
Communications	\$2,505	\$1,555	
Fellowship and Caring	\$4,105	\$2,902	
Community Outreach	\$500	\$0	
Total Expense	\$423,260	\$409,300	
Net Operating Income	-\$27,135	\$29,607	

St. Andrew's Episcopal Church - Arlington VA 2021 and 2022 Financials			
Account Name	2021 Annual Budget	2022 Annual Budget	
Income			
Pledges	\$336,594	\$349,345	
Other Donations	\$4,000	\$4,000	
Christmas Trees and Other	\$20,531	\$19,231	
Rental Income	\$35,000	\$35,000	
Total Income	\$396,125	\$407,576	
Expenses			
Diocese	\$28,325	\$28,000	
Worship	\$122,907	\$123,414	
Music	\$30,361	\$30,765	
Formation	\$26,083	\$24,017	
Buildings and Grounds	\$147,407	\$158,845	
Office and Finance	\$53,972	\$61,475	
Other	\$14,205	\$14,670	
Total Expense	\$423,260	\$441,186	
Net Operating Income	-\$27,135	-\$33,610	

Financial Position 2022: Our fiscal outlook for 2022 will remain challenging. However, your continued generosity, through your pledges in this year's stewardship campaign, has made our position manageable. We project a ~\$33.6K deficit (see above). The Vestry has aligned funding from reserves to cover the gap if required.

Audit: As required by the Diocese, St. Andrew's Vestry appointed an audit committee comprised of Bas Bakker, Ted Edwards, and Heath Flowers to complete the 2020 Audit. The findings were reported to the Vestry in August. The Committee did not find any major deficiencies with the 2020 Audit. Several recommendations were suggested that are being reviewed and implemented as needed.

Financial Management: The responsibility and management of the Church Finances is comprised of a team. Throughout the year, I work closely with our CPA Beth Calaman, whose experienced business practices are invaluable to our finances. Our Parish Administrator, Emily Blecksmith, provides consistent day-to-day support for oversight on approvals and tracking invoices and donations, and processing payments.

I am grateful to our rector, Dorota Wright-Pruski, for her support and encouragement during the past year. One of the privileges of serving for the Vestry at St. Andrew's is the opportunity to work with dedicated individuals for a common purpose. It has been a rewarding experience to work with the Wardens, the Vestry, and the members of the Finance Committee.

I would also like to thank the members of the Counting Ministry —Joy Oakes, John Bartlett, Warren Duvall, Ted Edwards, Joyce Fall, Joe Klem, Debbie Green, Bob Len, and Warren Marton for their important and ongoing service to the overall financial operation of the church.

As we close the books on 2021 and start a new operating year, I am grateful to all parishioners and friends of St. Andrew's. The church can only sustain its mission because of you. Thank you for your ongoing support and generosity!

Stewardship

WE'RE ALL IN THIS TOGETHER

Ms. Jennifer Gowetski
Ms. Jennifer Madsen, *Chair*
Ms. Mary Lynn Rynkewicz

The challenges of the pandemic proved no match for the generosity of St. Andrew's parishioners in 2021. While the church's financial position is still projected to be in a deficit in 2022, the pledges made by 51 households (as of January 24) will give the Vestry much-needed clarity about our financial position and drive informed decisions to manage our costs.

Many, many thanks to all for the generosity with which you have pledged to share your blessings, and through which we will continue to pursue our important ministries in Arlington, the United States and overseas, as well as to care for our church plant.

The Stewardship Committee sent a letter to the parish on October 26 introducing the abbreviated Stewardship campaign and addressing how the pandemic had altered the church's financial situation. We included an insert on ways to give to St. Andrew's and noted that 100% of the Vestry had already pledged at the kick-off of the campaign.

In November, three parishioners shared their testimonials during the Sunday worship services, and four parishioners wrote testimonials that appeared in the weekly e-newsletter *Shining the Light*. Following church tradition, the in-gathering of pledges occurred on St. Andrew's Day (Nov. 21). Throughout the campaign, the Communications Team, the Vestry, Emily Blecksmith and others provided critical support. Thanks to everyone whose generosity has helped to make St. Andrew's a beacon of light during these trying times!

COUNTERS

Ms. Joy Oakes

Members of the Counters Ministry provide an essential service for the St. Andrew's community. As a bonus, members get to know an interesting cohort of brother and sister parishioners. And no higher math is required!

In 2021 we welcomed Joe Klem as a new member of the Counters Ministry. Other active members throughout the year included Jane Bartlett, John Bartlett, Warren Duvall, Ted Edwards, Joyce Fall, Debbie Green, Bob Len, Warren Marton and Joy Oakes. As 2022 begins, we say a heartfelt “Thank You!” to Jane and Ted, each of whom is stepping off the team after many years of dedicated and cheerful service, and we welcome Doris Smith as an official member. As we return to in-person meetings, we are hoping to add a few more members.

After Sunday in-person services, a two-person team counts cash and checks received during the week and the contributions collected during the two services. We also serve at special events, such as Christmas tree sales and Players’ performances. When in-person services are paused, at some point each week a two-person team processes what St. Andrew’s receives in the mail. When someone is unable to fulfill his or her assignment, the rest of the team pitches in. Want to learn more? Please contact Joy Oakes.

GOLDEN JUBILEE TRUST

Mr. John Williams

PURPOSE: To create a permanent endowment from which earnings can fund and support activities and interests of the Parish.

MISSION: The Trustees of the St. Andrew’s Golden Jubilee Trust are committed to the prudent stewardship and growth of the Trust and to working with the Vestry to fund capital projects beyond the routine and ordinary expenses of the Parish.

KEY FINANCIAL DATA (as of September 30, 2021, the end of the Trust’s fiscal year)

<i>ITEM</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021*</i>
<i>Income</i>	\$13,996	\$12,188	\$12,004
<i>Expenses</i>	\$0	\$0	\$0
<i>Contributions received</i>	\$210	\$0	\$2,996
<i>Net Asset Value</i>	\$418,048	\$455,065	\$526,411
<i>Distributions made</i>	\$500	\$500	\$50,000
<i>Accumulated income and appreciation**</i>	\$190,968	\$227,576	\$296,335

* Preliminary.

** Amount potentially available for reinvestment or distribution.

RESULTS AND DISTRIBUTIONS: Due to strong market conditions, the net asset value of the Trust’s investment portfolio increased by 15% in fiscal year 2021 despite the distribution of \$50,000 to the St. Andrew’s Capital Campaign in December 2020, which is part of the Trust’s 2021 Fiscal Year. No other distributions were made in FY 2021. The Trustees look forward to working with the Vestry in 2022 to fund one or more appropriate projects.

FUNDING: The Trust is funded by voluntary contributions, gifts and bequests outside of the Parish's operating budget. All contributions to the Golden Jubilee Trust are deposited to a Trust account separate and distinct from the Parish's other financial accounts, and then invested. All contributions are counted as principal. All investment income — including dividends, interest and realized capital gains from asset sales — are counted as income.

GOVERNANCE: The Golden Jubilee Trust is governed by a Constitution adopted by the Parish in 1996 and revised in 1999 and 2010. The Constitution establishes the rules for the governance and administration of the Trust, including its investment strategy and operating and use strategy.

MANAGEMENT: The Golden Jubilee Trust is managed by a Committee of three Trustees, appointed by the Vestry upon the recommendation of the Rector. The 2021 management team was: Trustees John Williams (Chair), Sarah Petcher (Secretary) and Dave Smith; and Treasurer – Beth Calaman.

The 2022 management team and their term expiration dates are: Trustees John Williams – currently serving until replaced; Sarah Petcher - term ending December 31, 2022; Dave Smith – term ending December 31, 2023. The Vestry is expected to name a new Trustee to replace outgoing Chair John Williams (not eligible for re-appointment) early in 2022. The Treasurer is Beth Calaman.

MEMORIALS COMMITTEE

Ms. Lloyd Starns

The purpose of the committee is to assist parish members and others who wish to make a memorial or celebratory contribution to St. Andrew's, and to administer such funds. Membership for 2021 remained the same as in previous years and included Ruth Duvall, Carol Kiranbay, Trudy Koczyk (Emeritus) and Warren Marton.

During this past year donations were made in memory of Betty Beach and Laura Ingles, both of whom were long time parishioners. The resulting end of year balance was \$10,805.32, all of which represents Memorial Committee funds. The Memorial Garden funds have been spent, leaving a zero balance in that category.

Due to the prolonged impact of Covid, the committee has not received any requests for memorial projects. However, we would like to consider new projects and would welcome any suggestions from the staff or parishioners.

CHRISTMAS TREE MINISTRY

Mr. Bob Len

This year was another fantastic year for the tree sales. Once again, we started the sales on the Friday after Thanksgiving to get three selling days in the first weekend. Special thanks to Joe Klem, Mark Seip and Claire Jones for leading the advertising and marketing blitz to get the word out to the community. Of the 191 trees that were delivered from Vermont, we sold all but 10 on that first weekend and quickly sold the remaining trees the following Saturday. As I have said many times, the tree sales give us the opportunity to see friends

from our local community who we often only see once a year when they come to buy our trees.

One of the more rewarding aspects of being a part of this ministry is the widespread support from the congregation and the way the group comes together to serve community. While the sales of Christmas trees each winter raise some funds for our church, this ministry also demonstrates the community and comradery at St. Andrews and our relationship with the broader neighborhood community. I want to give recognition to all who helped this year – Ted Edwards, Bob McCabe, Rob McDonald, John Seggerman, JC Scott, Jason Thomas, Mike Rauseo, Dave Smith, Dana Madsen, John Williams, Jon White, Mark Seip, Josh Virgadamo, and Bas Bakker.

Ministries of Physical Plant

DUTY OFFICER MINISTRY

Ms. Jean Lynn

As Jim Williams mentioned in last year's report, it is important that St. Andrews maintain full control of its building even when we are in pandemic mode and the building is not in use. Our current practice when the church is not being used is for the Parish Administrator to unlock the building in the morning and a duty officer lock up in the evening, noting events on the church calendar when the building may be in use by a group outside of St. Andrews.

Special thanks to all our duty officers and their flexibility covering one another when they can't lock up as assigned. During 2021, we had seven duty officers: John Bartlett, Ted Edwards, Warren Marton, J C Scott, Mike Rauseo, Jim Williams, and Jean Lynn. The calendar has been circulated for the first half of 2022. We would welcome more members to this ministry as it would space out the number of weeks one is responsible for locking up. Please feel free to reach out to Jean Lynn if you are interested or would like to observe what is entailed when doing lock up. It takes approximately 10 minutes to check all doors and turn off lights.

BUILDINGS & GROUNDS

Mr. James Williams

LOOKING BACKWARD, PLANNING AHEAD INTRODUCTION

Again In 2021 the Buildings & Grounds Committee had a full dance card. That happens every year, due to B&G's can-do approach, the size of the St. Andrew's campus, the age of its buildings, the condition of its grounds and infrastructure, and the inexorable need for regular maintenance and repair.

B&G fielded a team of veteran multitaskers -- Richard Knight, Joan Lawrence, Jean Lynn, Dave Smith [our Vestry Liaison], and Jim Williams -- most of whom served other important ministries as well. B&G worked closely with volunteers on specific tasks. As examples, we

supported Karen White in arranging to paint and refurbish the Library; Warren Marton in implementing projects spawned by the Sacred Spaces process [see below]; and the successful Parish Workday Cleanup on 30 May 2021.

Once a month, by Zoom or in person, B&G meets to discuss a large agenda whose issues affect the smooth functioning, appearance, and safety of this parish. These meetings are open to all. Those who are curious, or who want to take our measure, are welcome. There is no initiation fee or obligation of any kind. Who knows? You may decide to come back. We hope you do.

GROUNDWORK: NEW CONTRACTOR FOR LAWN MAINTENANCE

B&G's finest hour was finding and hiring a lawn-maintenance firm to succeed Greenview Landscaping, which last August ended its nearly half-century affiliation with St. Andrew's. Curtis Powers, the owner/manager of Greenview, retired for health reasons. Unable to find a successor, he closed the books on what had been a very successful business. Over the years Greenview was incredibly generous to St. Andrew's. For that reason Reverend Dorota sent Curtis a warm letter of appreciation and farewell on his retirement, together with flowers and chocolates. Curtis told us he would frame that letter and hang it on the wall of his new home in Romney, West Virginia. B&G learned on good authority that Curtis's wife, Betty, got the flowers, and that Curtis ate most of the chocolates when they arrived.

Jim spent some two months vetting companies to succeed Greenview. He began with 11 candidates which had been nominated by members of the parish and others. Two companies never replied; two told Jim they already had all the work they could handle. Of the seven remaining candidates, Jim quickly learned that three were out of our price range. That left a hard core of four companies. Jim walked the grounds with each owner, discussing issues and testing reactions. Three of the companies did a trial run by grooming the campus. At the end of this process Jim recommended to the Vestry that St. Andrew's sign a one-year contract with Seven Brothers Landscaping [SBL], based in Merrifield. The Vestry agreed, and in mid-October SBL formally succeeded Greenview. Led by Tommy Khan, the SBL crew quickly put our lawns, shrubs, flower beds, and trees in good shape for the Bishop's visit, St. Andrew's Day, and the Christmas season. SBL removed eyesores, such as the large dead dogwood behind the Chapel and the smaller dead apple tree in the Orchard, and it pruned wildly overgrown shrubs along the boundary with the stone wall and cooling tower. Neighbors took notice.

To be clear, SBL charges some \$ 6,000.00 more than Greenview did in its last year. Unlike Greenview, which uniquely among companies in our experience did snow removal at no extra charge, SBL does not offer such service. Therefore, St. Andrew's had to find a new contractor for winter work. Jim started with Great Outdoor Solutions, which in past winters had cleared snow from our campus as a piggyback on its contracted work at Cherrydale Baptist Church across the road. Great Outdoor Solutions ably cleared our whole campus after the big storm in early January, but the bill was steep. B&G began seeking a vendor to do the volume of snow removal that St. Andrew's needs and can afford. With that in mind, Richard and Jim hired a snow-plow veteran on 12 January 2022. We think he is the answer to our problem, but only time will tell. Read next year's B&G report to find out.

2310 HOUSE

For years roof replacement has hung like a Sword of Damocles over this house, but so far all seems well. Artin Roofing Services assesses the old roof twice a year when it cleans the downspouts and gutters.

In August we finally fixed a chronic problem of water seepage along the cove joints and concrete staircase in the basement. Great Outdoor Solutions repaired broken downspouts on the wall outside the kitchen, replaced the underground pipes and Y to which they were linked, and installed two cleanouts. Since that time the basement has been dry, even after severe storms. Kudos to Great Outdoor Solutions!

B&G persuaded the official part-time residents to give St. Andrew's the names and contact data for friends whom they let stay alone in the house. In case of emergency B&G wanted to be able quickly to contact those persons, whom we do not know but who temporarily have the keys to our property. Happily no such emergencies have yet occurred.

RECTORY

The most important task was the replacement of a water pump in the washing machine. That was a timely fix, because that machine is now working overtime to keep up with a much larger household. In the process of replacing the pump, B&G got the names of several large-appliance repairmen in the area – a good resource for dealing with future emergencies.

In December our handyman, Bruce Buchanan, and his carpenter associate, David Everett, repaired cabinet doors and drawers in the kitchen, the door to the Nursery, and the sliding door to the patio.

CHURCH: SAFETY/SECURITY SYSTEMS

B&G brought in vendors to check our safety/security systems. This work has not been done since 2019 and 2020. The long virus shutdown delayed all inspections. Last year we made up for much of the shortfall: [1] we had the vent fan on the old Vulcan stove cleaned and checked; [2] Dan Cullen, electrician, inspected all the emergency lights to ensure that they were working correctly; [3] Barry Hockett of Nighthawk Security checked our door alarms, heat and smoke detectors, and installed heat detectors outside the three new elevator doors; and [4] Mike Chapman, fire alarm specialist, inspected our fire alarms and related systems. The last two inspections overlap to a degree with security systems that were installed with the new elevator in 2020. All these steps seek to achieve two goals: ensure that St. Andrew's is a safe and secure environment, and prepare for inspection of a fire-alarm test that is witnessed by a representative from the Office of the Arlington County Fire Marshall. Deputy Marshall Josh Rogin visited St. Andrew's twice in 2021, and he gave B&G the number to call for scheduling that live inspection.

CHURCH: CLEANING GREASE TRAPS

Since the huge expansion of 1961, St. Andrew's has had two grease traps embedded in the concrete floor of its commercial-grade kitchen. One trap is near the corner of the new long counter that faces the Rectory. The other lies under the industrial garbage disposal, near the dishwasher. Experts advise cleaning commercial grease traps at least annually, perhaps more

often. We have no record that the St. Andrew's traps have ever been cleaned; they were certainly not cleaned in the past 15 years. The first sign of a problem occurred in mid-2021, when water began draining slowly from the new sinks on the long counter. Suspecting that the cause was careless dumping of coffee grounds into the sinks, B&G booked a senior Chandler's plumber with a long auger. After 30 minutes of effort could not restore normal drainage, that plumber fingered the nearby grease trap as the cause.

And so it turned out to be. We hired a veteran plumber, recommended by Essy's Carriage House in Cherrydale, who specializes in grease traps. The plumber needed long hours to separate each cast-iron lid from its trap. Each sump was full of hardened grease from top to bottom. The plumber laboriously removed the stuff with a chisel, a scoop, and finally a bail. After clearing each trap, he flushed hot water through for a long time. Water now flows normally through both traps. The plumber left behind a large bottle of solvent to use on a periodic basis to deter grease buildup in the traps. He also cleared out a blockage in the floor drain in front of the garbage disposal.

CHURCH: HVAC

St. Andrew's has annual maintenance contracts with Carrier for the chiller, boiler, cooling tower, fan coil units, Air Handler Units, and compressor for the Daikin split system that supports the elevator. We also task Precision Environmental Systems [PES] with HVAC jobs on a case-by-case basis. Both companies do excellent work. The difference is that Carrier prefers to deal with, and to sell, new equipment, whereas PES specializes in keeping old systems like ours in operation. As examples of what PES did last year for St. Andrew's, a Honeywell thermostat was installed on the ground floor to replace the old one. When the new thermostat gave readings that were too high, PES traced the problem to a failed actuator in one of the two Air Handler Units [AHU's] in the locked room behind the stage. PES replaced that widgeon, so that both the output of heat and the thermostat reading are now correct. This episode underscored the point that, when dealing with HVAC systems, no problem is trivial. Not even a high thermostat reading.

After new isolation valves and a rebuilt water pump were installed in the boiler room last winter, there was a constant, nagging cavitation -- essentially air pockets in the water pipes that make a loud noise and can over time damage the hardware. Carrier punted this problem to Capitol Boiler, which sent out one of its best technicians. When he failed, B&G summoned a grizzled veteran named Chuck from Virginia Pump. Chuck walked into the boiler room, listened briefly to the cavitation, opened a valve that flooded the concrete floor, closed the valve, and the problem largely went away. There is no substitute for experience -- in this case, for a good ear when listening to what the system is trying to tell you. Chuck listens well.

In February a Carrier tech repaired a leak in the 25-year-old York furnace in the locked store room. He glued together two parts of a broken thingamajig that is probably irreplaceable. If this furnace develops another problem, it may have to be replaced, given its age and the difficulty of finding spare parts.

CHURCH: ROOFS

Aside from monitoring the ancient 2310 roof, Artin Roofing Services early last year did serious repairs on the two small front roofs -- the one over the office entrance, and the one over the Main Entrance. These tasks required replacing a few slates, re-sealing the flashing along the brick wall, and re-hanging the gutters. Artin advised that the large flat roof over the Lounge will probably need to be re-sealed in the next year or two.

CHURCH: SUPPORTING SACRED SPACES

Thanks to careful management by Warren Marton, St. Andrew's had enough funds left over from the Capital Campaign and elevator project to complete several smaller tasks. B&G gave support to all of them. We recommended a vendor who supplied four new doors in the office corridor, a worker who painted those doors, a company that laid carpet and other flooring, an electrician who ran wire mold and conduits, and a locksmith.

CHURCH: BETTER AIR QUALITY FOR ALL

B&G substantially improved air quality in four main areas by reopening fresh air intakes and upgrading air circulation which had been dormant for some 40 years. Richard Knight tasked Precision Environmental Services to do this work, and he supervised the PES performance.

Starting with the Nave, PES rehabbed the huge two-foot fan and restarted it to circulate air from the front of the Nave through the air handler to the air vents along Military Road, and to pull in fresh air from outside. The intake of the primary air handler was reopened to feed fresh air into the vents along the Memorial Garden side.

The Undercroft's sole intake for fresh air – an Air Handler Unit [AHU] in the locked room facing the hallway to the porch – was rehabbed and restarted. That unit now runs continually, supplying fresh outside air via ceiling vents along the courtyard wall. Until PES took these steps, no outside fresh air had been drawn into the Undercroft for decades. During Parish Cleanup Day the plenum housing this AHU was cleared to provide better air pressure to the AHU and to maximize air circulation.

The large Choir Vesting Room behind the stage now has complete air circulation. Overhead vents supply fresh air which is circulated by a rebuilt fan that is operated by a wall switch near the bathroom.

The Renehan Center has a ceiling air handler with its own controls in each of the eight rooms. Those units draw fresh outside air from the ceiling cavity. That air continually flows through an intake port to an exhaust port via a fan which is governed by a timer.

As St. Andrew's looks toward ending its second lockdown, it is clear that air quality is a growing factor in the calculus of whether folks will return to large public buildings such as schools, offices, hospitals, and churches, etc. Ventilation and filtration of inside air are key variables in how those institutions respond to the new realities created by COVID-19. Last year B&G improved air quality in St. Andrew's by getting better circulation and intake from our legacy systems. To filter out tinier particles would require the purchase of electronic gear that is now becoming mainstream. In pondering that option, cost would be a big factor. For

St. Andrew's the harder question would lie in the mantra from *Field of Dreams*. To paraphrase the voice that kept whispering to Kevin Costner: if we built it, would they come?

WHAT LIES AHEAD?

The nature of B&G work makes this question largely unanswerable. An educated guess would be that in 2022 St. Andrew's will have to replace the 2310 roof and/or a major appliance in one of its two houses. Asphalt surfaces on the whole campus continue to deteriorate, but the best fix we can likely afford in the next few years will be again to patch the worst areas and paint over everything with a thick slurry.

A growing problem is lack of storage space in the building. Last year we converted two store rooms to their original function as a largely empty plenum for Air Handler Units. The contents of those rooms were moved to the Loft/attic, offsite storage, and the Eagle carts. Since completion of the elevator project B&G supplies, which include construction equipment, have outgrown their old store room [with the York furnace] and spilled into the Renahan Center. B&G has reminded the Vestry that any decision again to rent the Renahan Center should reserve Room 1 and its closet for this storage. For all its virtues our Sacred Spaces project led to a net reduction in storage capability of the Church. That oversight should be kept in mind, and corrected, when St. Andrew's next launches a capital improvement project.

SACRED SPACES

Mr. Warren Marton

At the start of 2021, five Sacred Spaces tasks remained to be completed. Progress during 2021 on each task follows.

- a. Provide windows in doors in hallway to Chapel. - Task was completed satisfactorily.
- b. Replace window blinds in Kitchen. - Task was completed satisfactorily.
- c. Provide audio system with ceiling speakers in Undercroft. - Six speakers and associated electronics are installed. Initial testing indicates sound is distributed uniformly throughout the Undercroft. System is basically complete. Final testing is proceeding.
- d. Provide serving counter in Undercroft. - Design was completed by architect, CG+S. Fabrication by vendor, Diversified Educational Services, has started and is scheduled for completion in January 2022. Installation should occur in early February.
- e. Provide outdoor enclosure for trash carts. - This task is being reassigned to Buildings and Grounds for completion later in 2022 when weather conditions are favorable. Proposals from vendors have been received.

Regarding Sacred Spaces funding, the Capital Campaign at end of 2021 has received a total of \$851,555.06, which is very close to the original goal of \$863,000. The amount received during 2021 includes amounts previously pledged, new donations and several donations beyond the amounts originally pledged. These donations are very much appreciated. As of 31 December 2021, the balance of available funds is \$12,874.58. This amount is expected to meet remaining funding needs.

St. Andrew's Episcopal Church

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